



Get funding. Create change.

Nevada EPSCoR Early-Career Faculty Proposal Writing Retreat
January 9 -11, 2018
Hyatt Regency, Lake Tahoe
Hosted by the Nevada System of Higher Education

Monday, January 8, 6:00-8:00 p.m. – Reception in Lakeside Ballroom C

Heavy hors d'oeuvres and non-alcoholic beverages provided. Beer and wine for purchase.

Day 1 – Lakeside Ballroom C

Breakfast – 7:45-8:30

Session Start – 8:30

1) Introduction

- Elevator Speeches
- The lay/public relevance statement; wow factor
- ***Wow factor feedback***

Break 10:00 – 10:15

2) The Grant Process - It's Competitive. Prepare

- The Funding Climate; Overview of what is needed to be competitive (***Video: Grant tips***)
- Self-assessment & preparation: Are you ready? (***Individual exercise - homework***)
- Funders, mechanisms; relevant requirements; Identify appropriate funding source/opportunity; How to communicate with the funder's program officer

3) Grant Review, Scoring, Resubmission

- Criteria, review process, anticipating biases; resubmitting
- ***Video – Mock review***

Lunch 12:00 – 1:00

4) Specific Aims, Hypothesis, Significance

- Measurable, specific, focused, realistic, sequences
- Importance of work - So what?
- ***Chalk Talk Exercise***

Break 2:30 – 2:45

Guided Writing 2:45 – 5:00

Day 2 – Lakeside Ballroom C

Breakfast – 7:45-8:30

Session Start – 8:30



This workshop is supported by the National Science Foundation under Grant No. IIA-1301726.



5) The Methods/Approach

- Overview/rationale; preliminary studies; steps & sequencing; justification; pitfalls; graphics; key players; collaborating; timeline
- **Writing exercise**

Break 10:00 – 10:15

- **Continue writing**

Lunch 12:00 – 1:00

6) Title & Technical Summary

- **Writing Exercise**

7) Budget

- Local expertise
- Resources in Nevada to help develop & comply

Break 2:30 – 2:45

8) Other Sections

- Credentials of PI (Biosketch); establishing independence
- Resources
- Human subjects/animal use
- Types of budgets; categories; F&A; budget justification
- Local expertise
- **Writing exercise – budget**

9) Writing Style

Homework: Finish Project Description, Summary, Budget & Resources

Day 3 – Lakeside Ballroom C

Breakfast – 7:45-8:30

Session Start – 8:30

Participants come with draft proposals including: Title, Summary, Significance, Objectives/Aims, Methods (including data analysis or evaluation), Budget, Biosketch.

- **Review/Revision Exercise**

Break 10:00 – 10:15

- **Continue Review/Revision Exercise**

12:00 – Workshop close. Boxed lunches to be served prior to departing.



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